

NEWSPAPER ADVERTISEMENT

TRINITY METHODIST CHURCH

VACANCY: SEXTON

Trinity Methodist Church invites applications for the position of **Sexton**, to be responsible for the care, upkeep, and readiness of our church facilities.

Hours of Work

- **Monday–Wednesday:** 9:00 a.m.–2:00 p.m.
- **Friday:** 9:00 a.m.–2:00 p.m.
- **Saturday:** 9:00 a.m.–12:00 Noon
- **Sunday:** 9:00 a.m.–1:00 p.m.

Day Off: Thursday
Additional hours may be required for weddings, funerals, and special events.

Primary Responsibilities

- Maintain the church premises in good working order.
- Ensure sanctuary and all rooms are clean, orderly, and prepared for services and events.
- Supervise the Cleaner and manage cleaning supplies.
- Assist contractors and service personnel on-site.
- Support funerals and weddings as required.

Qualifications

- Reliable, organized, and able to work independently.
- Basic maintenance skills.
- Ability to supervise cleaning staff.
- Commitment to maintaining a welcoming and orderly church environment.

Ideal Candidate

- **Dependable and self-motivated**
- **Basic maintenance skills**
- **Comfortable working with church staff and volunteers**
- **Committed to keeping the church welcoming and orderly**

To Apply

Interested persons should submit their application to the Church Office Phone 322-6679 or 325-2552